

SOUTH HAMPTON PROPERTY OWNERS ASSOCIATION, INC.

MEETING OF THE BOARD OF DIRECTORS

Monday, March 30, 2020

MINUTES

Pursuant to call, the meeting of the Board of Directors of the South Hampton Property Owners Association, Inc. was held on March 30, 2020, commencing at 10:00 AM by phone.

- **Opening Comments**

President Dave Puckett opened the meeting and thanked everyone for attending. Board Members present by phone: Dave Puckett, Don Matheson, Bud Fisher, Susan Leinenweber and Stephanie Baron.

Representing LITUS* To Let, Inc.: Chris Millar and Lynn Edmonds.

It was noted that Dave Puckett would serve as Chairman of the meeting and LITUS* To Let would serve as Recording Secretary.

- **Waiver of Notice**

It was noted that as the meeting had been scheduled by email. Upon a motion made, seconded and approved; it was:

MOVED; that the notice of the meeting be waived, as the meeting had been scheduled by email.

- **Special Meeting**

The special meeting for the Board of Directors for South Hampton POA is to discuss several items concerning projects going on now and vacancies on the BOD.

- **Waterproofing and Railing Project**

Don Matheson and Chris Millar discussed the final stages of the waterproofing and railing project. Don stated that the balconies are now being inspected and any with issues are being fixed. Chris stated all the railings are being finished but owners need to be aware that they may have a different texture and look as the cost to remove and redo the railings was more than what the association's funds could cover.

The BOD has retained an attorney for the storm shutters and the waterproofing of the two remaining balconies. Chris Millar is to meet with them.

- **Cooling Tower Piping Project**

The cooling tower piping project has been completed and everything went great. Before the cooling tower was started back up the heat exchange plates were acid cleaned.

- **COVID-19**

Chris Millar discussed the building and COVID-19. FOAK is sanitizing as much as they can in common areas. He stated that the government put in place restriction and “stay in place” orders. The State of South Carolina has also put in place no short term rentals and guidelines on certain businesses. Chris will send out an email bulletin containing websites for the restrictions and information from the State of South Carolina. With the restrictions in place the future BOD meeting on May 1st and the 2020 Annual Member’s meeting have been canceled until further notice. Also canceled is the reserve study inspection for the building. Chris stated that the opening of the pool on April 1st will be postponed.

- **Resignation of Dave Puckett**

Dave Puckett addressed the BOD with his resignation. He has served ten years at the helm of the BOD. He hopes all of his work for the association was positive. Chris Millar shared with Dave a plaque thanking him for his service to the POA. With this resignation, the Vice-President will serve as head of the BOD. Upon a motion made by Stephanie Baron, seconded by Susan Leinenweber and approved; it was:

MOVED; Don Matheson will serve as President until the organizational meeting after the annual meeting can be scheduled.

- **Adjournment**

There being no further business to come before the Board, a motion was duly made by Stephanie Baron, seconded by Susan Leinenweber and approved; it was:

MOVED; that the Board meeting of South Hampton Property Owners Association, Inc. be adjourned.

Meeting Commenced: 10:00 AM
Meeting Adjourned: 10:45 AM

Submitted by:

Lynn Y. Edmonds, Acting Secretary

Dave Puckett, President HOA